

Gregory County Commission Proceedings

The regular meeting of the Gregory County Commission was held Thursday, January 5, 2023, at 9:00 a.m. in Burke with the following members present: Jessy Biggins (via telephone), Jeff Johnson, Byrain Boes, Lance Matucha, and Bob Hausmann. Also present: Julie Bartling, Gregory County Auditor.

The meeting was opened and the Pledge of Allegiance was recited.

Oaths of Office: The oaths of office for four terms were signed by Commissioners Jeffrey G. Johnson and Byrain L. Boes.

2023 Chair: The floor was opened for nominations for 2023 chair. Motion by Bob Hausmann, second by Jeff Johnson to nominate Jessy Biggins for Gregory County Commission Chair for 2023 and to cast a unanimous ballot for same. All members present voted aye. Motion carried.

2023 Vice-Chair: Nominations were opened to elect a vice-chair for 2023. Motion by Jessy Biggins, second by Jeff Johnson to nominate Bob Hausmann for Gregory County Commission Vice-Chair for 2023 and to cast a unanimous ballot for same. All members present voted aye. Motion carried.

Vice-Chair Bob Hausmann conducted the remainder of the meeting, per the request of Chair Biggins.

Approval of Agenda: Motion by Jeff Johnson, second by Lance Matucha to approve the agenda for the meeting. All members present voted aye. Motion carried.

Conflicts of Interest: The Chair asked if there were any conflicts of interest from members present. None were notated.

Ex-Parte Communications: The Chair inquired if there have been any ex-parte communications by any member present. None were notated.

Public Input: The Commission opened the floor for public input. No one appeared before the Commission.

Commissioner Appointments: Motion by Lance Matucha, second by Jeff Johnson to designate the following Commissioner Appointments for the year 2023:

Bob Hausmann: Regional Landfill Delegate

Jessy Biggins: Zoning Board

Jeff Johnson: Legislative Contact, District III Alternate

Byrain Boes: District III Delegate; RC&D Council

Lance Matucha: Weed Board, 4-H/Youth Advisory Board

All members present voted aye. Motion carried.

2023 Salaries/Appointments: Motion by Byrain Boes, second by Jeff Johnson to approve the following personnel appointments for 2023:

Commissioners: Jessy Biggins - \$7,508; Robert Hausmann - \$7,508; Jeffrey Johnson - \$7,508; Lance Matucha - \$7,508; Byrain Boes - \$7,508

Auditor' Office: Julie Bartling - \$43,755; LaNeal Schonebaum - \$28,917

Treasurer's Office: Kathy Serr - \$50,078; Jessica Reis - \$34,484

Register of Deeds' Office: Kerri Grim - \$42,915; Stacey Genzlinger - \$29,195

Director of Equalization's Office: Betty Jo Hoffman - \$42,333; Nichole Matucha - \$29,195

Sheriff's Office: Timothy Drey - \$53,477; Cody Spann - \$48,379; Darwin Grim - \$48,846; Lafe Gildemaster - \$47,749; Tevin Anderson - \$43,680; Megan Lindholm - \$36,728

State's Attorney's Office: Amy Bartling Jacobsen - \$40,791; Dulcie Swan - \$34,174

Nurse's Office: Shelby Jones - \$33,827

Extension/4-H Office: Ashley Meyer - \$28,917

Courthouse: Wendy Broome - \$38,818

Veterans Service Office: Dale Reber - \$8,552

24/7 Sobriety Department: Megan Lindholm - \$17.66 per hour

Emergency Management Office: Brad Christensen - \$19.57 per hour

Highway Department: Kevin Green, Highway Superintendent - \$49,000; Tammy Thompson - \$32,222; Tyler Plumbtree, Crew Foreman - \$19.00 per hour; Mark Bailey - \$21.79 per hour; Tony Shattuck - \$20.84 per hour; Dale Bartling - \$20.65 per hour; Alan Peterson - \$18.44 per hour; Anton Jensen - \$18.43 per hour; Scott Drews - \$18.43 per hour; David Jaros - \$18.55 per hour; Lucas Young - \$18.09 per hour; John Jensen - \$21.74 per hour.

All members present voted aye. Motion carried.

Sheriff's Deputy Appointments: Motion by Jeff Johnson, second by Byrain Boes to appoint Cody Spann, Darwin Grim, Lafe Gildemaster and Tevin Anderson as full-time deputy sheriffs for 2023. It is further motioned to appoint Chelsea Luse as part-time deputy sheriff for 2023 at \$22.55 per hour. All members present voted aye. Moton carried.

Highway Superintendent: Motion by Lance Matucha, second by Jeff Johnson to appoint Kevin Green as Gregory County Highway Department Superintendent for the one-year term of 1-1-23 through 12-31-23. All members present voted aye. Motion carried.

Weed Board Appointments: Motion by Jeff Johnson, second by Byrain Boes to appoint Ron Konechne, Jim Hogrefe, Tim Pepper and Dick Shoemaker to the 2023 Weed Board. All members present voted aye. Motion carried.

Planning & Zoning Board Appointments: Motion by Jeff Johnson, second by Lance Matucha to appoint Sonny Plugge, Meghan Weborg, Robert Wirsing, Anna Kerner Andersson, Matthew Steffen and Blaine Bartling to the 2023 Planning & Zoning Board. All members present voted aye. Motion carried.

Official Newspapers: Motion by Jeff Johnson, second by Byrain Boes to designate the Bonesteel Enterprise, Burke Gazette and Gregory Times Advocate as official newspapers of the county for 2023. All members present voted aye. Motion carried.

Official Depositories: Motion by Jeff Johnson, second by Jessy Biggins to designate 1st Fidelity Banks of Burke, Bonesteel and Gregory, Bank West of Gregory, and Consumer Federal Credit Union of Gregory as official depositories for 2023. All members present voted aye. Motion carried.

Investment of County Funds: Motion by Jeff Johnson, second by Lance Matucha to approve the following investment policy for Gregory County for the year 2023:

GREGORY COUNTY SOUTH DAKOTA INVESTMENT POLICY

1. POLICY

Pursuant to SDCL 4-5-8 it is the policy of Gregory County, South Dakota to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, being: a) Safety b) Liquidity and c) Return.

2. DELEGATION OF AUTHORITY

Authority to manage the investment program is granted to the Gregory County Treasurer, who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Gregory County Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

3. AUTHORIZED FINANCIAL DEALER AND INSTITUTION

The Governing Board authorizes the placement of cash resources in the following financial institutions:

- First Fidelity Banks – Burke, Bonesteel, Gregory;
 - BankWest - Gregory;
 - Consumers Federal Credit Union – Gregory;
- and

- South Dakota Public Funds Investment Trust (FIT)

4. AUTHORIZED AND SUITABLE INVESTMENTS

Gregory County is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- United States Treasury bills, bonds, and notes (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)
- Certificates of Deposit (CDs) (SDCL 4-5-6) *
- Certificates of Deposit (CDs) purchased through CDARS – (Certificate of Deposit Account Registry Service) (SDCL 4-5-6.1) *
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)
- Repurchase Agreements fully collateralized by allowable securities (SDCL 4-5-6)
- Local Government Investment Pool

*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three quotes.

The County Treasurer shall deposit and at all times keep on deposit the money in his/her possession as county treasurer in state or national banks within the county. In the event that such deposits exceed the limit prescribed in 7-20-10 or if there is but one bank located within the county then such deposits may be made in other banks or branch banks within an adjacent county of this state having an approved and responsible financial standing. (SDCL 7-20-1)

5. COLLATERALIZATION

In accordance with the SDCL 4-6A, 51A-10-9, and 52-5-20 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Gregory County Treasurer.

6. REPORTING

The Gregory County Treasurer shall prepare an investment report yearly that provides a clear picture of the status of the current investments. The report will include the following:

- Percent invested in each security type (CD, US Treasury, Money Market Funds, etc.)
- Listing of investments by maturity date
- Percent held by each financial institution

7. INTEREST EARNED

The interest earned from investments shall be credited to the respective fund, except agency funds (SDCL 4-5-9).

8. DIVERSIFICATION

It is the policy of the Gregory County Treasurer to reduce overall risks while attaining average market rates of return by diversifying its investments.

- Investment maturities will be staggered in such a manner that all investments will not come due at the same time
- At least \$500,000 of the investable funds shall be accessible for use by Gregory County in one day's notice

All members present voted aye. Motion carried.

4-H Summer Assistant Request: Jamie Wolf, 4-H Youth Program Advisor and Ashley Meyer, office assistant, met with the Board to discussing hiring a summer assistant for the 4-H program. Motion by Jeff Johnson, second by Byrain Boes to advertise for a summer assistant for the 2023 4-H Youth Program per the request. The hours to be worked will be 560 maximum, beginning May 15, 2023 through August 18, 2023. The wage will be set at \$13.00 per hour. All members present voted aye. Motion carried.

Highway Department Report: Kevin Green, Highway Department Superintendent, reported on the snow removal progress throughout the county after the most recent winter storm. Work has been impeded by equipment issues, but the crew is working diligently to clear roads.

Employee Resignation: The Board was informed that Richard Mark Bailey has resigned from the highway department crew effective January 4, 2023. Motion by Jeff Johnson, second by Byrain Boes to accept the resignation. All members present voted aye. Motion carried.

Highway Department Employee Needs: Motion by Byrain Boes, second by Jeff Johnson to advertise for the following positions at the Highway Department: Highway Shop Mechanic/Foreman and Highway Maintenance Crewman. Applications will be taken until January 20, 2023. All members present voted aye. Motion carried.

Reserve Highway Department Employees: The Board discussed the need to have reserve employees available to assist the highway department during emergency times. These employees would receive an hourly salary based upon their experience, and would not receive benefits afforded to the full-time crew. They would be covered under the county's workers compensation policy.

Motion by Jeff Johnson, second by Byrain Boes to authorize the Highway Superintendent to secure reserve employees for emergency needs of the highway department and to set an appropriate salary for each individual per the foregoing discussion. The Highway Superintendent will report the names of reserve employees to the Auditor for payroll purposes, and to the Commission at each meeting. All members present voted aye. Motion carried.

Contract Machine Hire: Motion by Jeff Johnson, second by Byrain Boes to authorize the Highway Superintendent to investigate contracting with private individuals/companies for emergency machine hire for snow removal purposes. Said contractors will provide certificates of insurance to the county when providing services. The Highway Superintendent will utilize the contractor rates quoted to the

County in February of 2022 as beginning rates for paying for services. All members present voted aye. Motion carried.

Travel Request: Motion by Lance Matucha, second by Byrain Boes to approve travel to Kevin Green and Tammy Thompson to attend FEMA Training on February 22, 2023 in Pierre, South Dakota. All members present voted aye. Motion carried.

Adjourn: Motion by Jeff Johnson, second by Lance Matucha to adjourn. All members present voted aye. Motion carried.

ATTEST: _____
Julie Bartling, Gregory Co. Auditor

Bob Hausmann, Vice Chair