

Gregory County Commission Proceedings

The regular meeting of the Gregory County Commission was held Tuesday, January 4, 2022, at 9:00 a.m. in Burke with the following members present: Jeff Johnson, Myron Johnson, Jessy Biggins, Lance Matucha and Bob Hausmann. Also present: Julie Bartling, Gregory County Auditor.

The meeting was opened and the Pledge of Allegiance was recited.

2022 Chair: The floor was opened for nominations for 2022 chair. Motion by Myron Johnson, second by Lance Matucha to nominate Jessy Biggins for Gregory County Commission Chair for 2022 and to cast a unanimous ballot for same. All members present voted aye. Motion carried.

2022 Vice-Chair: Nominations were opened to elect a vice-chair for 2022. Motion by Lance Matucha, second by Bob Hausmann to nominate Myron Johnson for Gregory County Commission Vice-Chair for 2022 and to cast a unanimous ballot for same. All members present voted aye. Motion carried.

Approval of Agenda: Motion by Bob Hausmann, second by Lance Matucha to approve the agenda for the meeting. All members present voted aye. Motion carried.

Conflicts of Interest: The Chair asked if there were any conflicts of interest from members present. None were notated.

Ex-Parte Communications: The Chair inquired if there have been any ex-parte communications by any member present. None were notated.

Public Input: The Commission opened the floor for public input. No one appeared before the Commission.

Commissioner Appointments: Motion by Bob Hausmann, second by Lance Matucha to designate the following Commissioner Appointments for the year 2022:

Bob Hausmann: Pump Storage, Regional Landfill Delegate

Jessy Biggins: Zoning Board

Jeff Johnson: Legislative Contact, District III Alternate, Pump Storage Alternate

Myron Johnson: District III Delegate; RC&D Council

Lance Matucha: Weed Board, 4-H/Youth Advisory Board

All members present voted aye. Motion carried.

2022 Salaries/Appointments: Motion by Myron Johnson, second by Jeff Johnson to approve the following personnel appointments and salaries for 2022:

Commissioners: Jessy Biggins - \$7,083; Robert Hausmann - \$7,083; Jeffrey Johnson - \$7,083; Myron Johnson - \$7,083; Lance Matucha - \$7,083

Auditor' Office: Julie Bartling - \$41,278; LaNeal Schonebaum - \$27,280

Treasurer's Office: Kathy Serr - \$47,022; Jessica Reis - \$32,379

Register of Deeds' Office: Kerri Grim - \$40,485; Stacey Genzlinger - \$27,413

Director of Equalization's Office: Tammy Jean Martin - \$39,936; Nichole Matucha - \$27,413

Sheriff's Office: Timothy Drey - \$50,213; Cody Spann - \$45,641; Darwin Grim - \$45,864; Lafe Gildemaster - \$45,056; Megan Lindholm - \$27,413

State's Attorney's Office: Amy Bartling Jacobsen - \$38,301; Suzanne Steffen - \$32,379

Nurse's Office: Kristina Carlson - \$32,379

Extension/4-H Office: Ashley Meyer - \$27,280

Courthouse: Wendy Broome - \$36,448

Veterans Service Office: Dale Reber - \$8,030

24/7 Sobriety Department: Megan Lindholm - \$13.38 per hour

Emergency Management Office: Brad Christensen - \$18.38 per hour

Highway Department: Brad Ellwanger - \$50,213; Tammy Thompson - \$32,222; Mark Bailey - \$19.46 per hour; Tony Shattuck - \$18.57 per hour; Dale Bartling - \$18.39 per hour; Alan Peterson - \$16.40 per hour; Hayden Hay - \$16.39 per hour; Anton Jensen - \$16.19 per hour; Scott Drews - \$16.39 per hour; Doug Jaros - \$16.50 per hour; Lucas Young - \$15.87 per hour; DeWayne Bennett - \$19.46 per hour; Tyler Plumbtree - \$13.72 per hour; John Jensen - \$19.41 per hour; Christopher Reinartz - \$14.54 per hour.

All members present voted aye. Motion carried.

Coroner Appointment: Motion by Jeff Johnson, second by Bob Hausmansn to appoint Damon Wolf as Coroner and Katie Vedral, Deputy Coroners for 2022. All members present voted aye. Motion carried.

Sheriff's Deputy Appointments: Motion of Bob Hausmann, second by Jeff Johnson to appoint Cody Spann, Darwin Grim, and Lafe Gildemaster as full-time deputy sheriffs for 2022. It is further motioned to appoint Jeremiah Renken, Jeremy Atkins, and Chelsea Biehl as part-time deputy sheriffs for 2022 at \$15.30 per hour. All members present voted aye. Moton carried.

Highway Superintendent: Motion by Myron Johnson, second by Jeff Johnson to re-appoint Brad Ellwanger as Gregory County Highway Department Superintendent for the one-year term of 1-1-22 through 12-31-22. Upon call for vote, members voting aye were Jeff Johnson, Myron Johnson, Bob Hausmann, and Jessy Biggins. Member voting naye was Lance Matucha. Motion carried.

Weed Board Appointments: Motion by Jeff Johnson, second by Bob Hausmann to appoint Ron Konechne, Jim Hogrefe, Tim Pepper and Dick Shoemaker to the 2022 Weed Board. All members present voted aye. Motion carried.

Planning & Zoning Board Appointments: Motion by Myron Johnson, second by Lance Matucha to appoint Sonny Plugge, Meghan Weborg, Robert Wirsing, Anna Kerner Andersson, Matthew Steffen and Blaine Bartling to the 2022 Planning & Zoning Board. All members present voted aye. Motion carried.

Temporary Help Hourly Wage: Motion by Jeff Johnson, second by Myron Johnson to set the hourly rate for temporary help at \$13.00 per hour for 2022. All members present voted. Motion carried.

Official Newspapers: Motion by Lance Matucha, second by Jeff Johnson to designate the Bonesteel Enterprise, Burke Gazette and Gregory Times Advocate as official newspapers of the county for 2022. All members present voted aye. Motion carried.

Official Depositories: Motion by Myron Johnson, second by Bob Hausmann to designate 1st Fidelity Banks of Burke, Bonesteel and Gregory, Bank West of Gregory, and Consumer Federal Credit Union of Gregory as official depositories for 2022. All members present voted aye. Motion carried.

Election Poll Workers Salaries: Motion by Jeff Johnson, second by Bob Hausmann to authorize payment of \$225.00 for each 2022 election poll worker, with an additional \$75 for the appointed superintendents and to designate the three voting precincts in Gregory County, as utilized in past elections. All members present voted aye. Motion carried.

Investment of County Funds: Motion by Lance Matucha, second by Jeff Johnson to approve the following investment policy for Gregory County for the year 2022:

GREGORY COUNTY SOUTH DAKOTA INVESTMENT POLICY

1. POLICY

Pursuant to SDCL 4-5-8 it is the policy of Gregory County, South Dakota to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, being: a) Safety b) Liquidity and c) Return.

2. DELEGATION OF AUTHORITY

Authority to manage the investment program is granted to the Gregory County Treasurer, who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Gregory County Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

3. AUTHORIZED FINANCIAL DEALER AND INSTITUTION

The Governing Board authorizes the placement of cash resources in the following financial institutions:

- First Fidelity Banks – Burke, Bonesteel, Gregory;
- BankWest - Gregory;
- Consumers Federal Credit Union – Gregory;
and
- South Dakota Public Funds Investment Trust (FIT)

4. AUTHORIZED AND SUITABLE INVESTMENTS

Gregory County is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- United States Treasury bills, bonds, and notes (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)
- Certificates of Deposit (CDs) (SDCL 4-5-6) *
- Certificates of Deposit (CDs) purchased through CDARS – (Certificate of Deposit Account Registry Service) (SDCL 4-5-6.1) *
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)
- Repurchase Agreements fully collateralized by allowable securities (SDCL 4-5-6)
- Local Government Investment Pool

*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three quotes.

The County Treasurer shall deposit and at all times keep on deposit the money in his/her possession as county treasurer in state or national banks within the county. In the event that such deposits exceed the limit prescribed in 7-20-10 or if there is but one bank located within the county then such deposits may be made in other banks or branch banks within an adjacent county of this state having an approved and responsible financial standing. (SDCL 7-20-1)

5. COLLATERALIZATION

In accordance with the SDCL 4-6A, 51A-10-9, and 52-5-20 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Gregory County Treasurer.

6. REPORTING

The Gregory County Treasurer shall prepare an investment report yearly that provides a clear picture of the status of the current investments. The report will include the following:

- Percent invested in each security type (CD, US Treasury, Money Market Funds, etc.)

- Listing of investments by maturity date
- Percent held by each financial institution

7. INTEREST EARNED

The interest earned from investments shall be credited to the respective fund, except agency funds (SDCL 4-5-9).

8. DIVERSIFICATION

It is the policy of the Gregory County Treasurer to reduce overall risks while attaining average market rates of return by diversifying its investments.

- Investment maturities will be staggered in such a manner that all investments will not come due at the same time
- At least \$500,000 of the investable funds shall be accessible for use by Gregory County in one day's notice

All members present voted aye. Motion carried.

Travel Requests: Motion by Lance Matucha, second by Myron Johnson to approve the following travel requests:

Weed Department – Supervisor's Training & Conference in Mitchell, SD – February 16, 17, 18, 2022
Nurse's Secretary – Breastfeeding Training – January 19, 2022 (location TBD)

All members present voted aye. Motion carried.

Dixon Bridge #27-030-080 Amendment:

Motion by Bob Hausmann, second by Jeff Johnson to authorize the Chair to sign Amendment #4, which states the following, as pertaining to Project No. -BRO 8027(29), PCN 00QR, Gregory County (Dixon Bridge # 27-030-080):

- Maximum limiting amount will increase from \$3,761.95 to \$22,531.79
- Fixed fee will increase from \$662.93 to \$2,800.85
- Overall completion date will remain unchanged

All members present voted aye. Motion carried.

Asphalt, Chip Sealing, Chip Hauling Bids: Motion by Bob Hausmann, second by Myron Johnson to advertise for bids for the county's 2022 needs for asphalt, chip sealing and chip hauling, to be opened February 1, 2022 at 10:00 a.m. All members present voted aye. Motion carried.

Equipment Rates Bid Letting: Motion by Bob Hausmann, second by Jeff Johnson to advertise for equipment rates from contractors to be opened February 1, 2022 at 10:30 a.m. All members present voted aye. Motion carried.

Courthouse Parking Lot & Curb/Sidewalk Bid Letting: Motion by Jeff Johnson, second by Lance Matucha to advertise for bids for the concrete pad for the courthouse parking lot; and to advertise for bids for curbing and sidewalk for the courthouse campus area. The bids will be opened on February 15, 2022 at 10:00 a.m. All members present voted aye. Motion carried.

Highway Department Report: Brad Ellwanger, Highway Superintendent, reported on road maintenance on going throughout the county.

4-H Office Requests: Ashley Meyer, 4-H Office Assistant, met with the Commission to request the following staffing/office needs for the 4-H program:

- 1) Hire Rose Wolf as temporary Office Assistant from February 7, 2022 through May 6, 2022 at \$12.50 per hour for 16 hours per week.
- 2) Hire Samantha Bull as Summer Assistant from May 17, 2022 through August 19, 2022 at \$12.50 per hour (420 hrs.)
- 3) Hire Rose Wolf as Summer Assistant from May 16, 2022 through August 19, 2022 at \$12.50 per hour (140 hrs.)
- 4) Set the winter office hours at Monday, Wednesday, Friday from 7:30 a.m. to 12:30 p.m.; and Tuesday, Thursday from 7:30 a.m. to 12:00 p.m. and 12:30 p.m. to 4:00 p.m.

Motion by Myron Johnson, second by Jeff Johnson to approve the requests. All members present voted aye. Motion carried.

2022 Re-Districting: Motion by Myron Johnson, second by Lance Matucha to set January 18, 2022 at 9:30 a.m. as the date and time for a public hearing and first reading of the 2022 Re-Districting Ordinance in compliance with statute. All members present voted aye. Motion carried.

Adjourn: Motion by Jeff Johnson, second by Bob Hausmann to adjourn. All members present voted aye. Motion carried.

ATTEST: _____
Julie Bartling, Gregory Co. Auditor

Jessy C. Biggins, Chair