

## GREGORY COUNTY COMMISSION PROCEEDINGS

The regular meeting of the Gregory County Commission was held Thursday, January 7, 2020 at 9:00 a.m. in Burke with the following members present: Myron Johnson, Jeff Johnson, Jessy Biggins, Kelsea Sutton and Bob Hausmann. Also, present: Julie Bartling, Auditor and Patty Connealy, Gregory Times-Advocate. The meeting was opened and the pledge of allegiance was recited.

**2020 Chair:** The floor was opened for nominations for 2020 chair. Motion by Jessy Biggins, second by Bob Hausmann to nominate Jeff Johnson.

Motion by Myron Johnson, second by Bob Hausmann that nominations cease and to cast a unanimous ballot for Jeff Johnson for Gregory County Commission Chair for 2020. All members present voted aye. Motion carried.

**2020 Vice-Chair:** Nominations were opened to elect a vice-chair for 2020. Motion by Bob Hausmann, second by Myron Johnson to nominate Jessy Biggins and to cast a unanimous ballot for Jessy Biggins for Gregory County Vice-Chair for 2020. All members present voted aye. Motion carried.

**Approval of Agenda:** Motion by Kelsea Sutton, second by Jessy Biggins to approve the agenda with the following addition: Laura Kahler, Extension Specialist will meet the Commission at 10:30 a.m., with Brad Ellwanger to follow. All members present voted aye. Motion carried.

**Conflicts of Interest:** The Chair asked if there were any conflicts of interest from members present. None were notated.

**Ex-Parte Communications:** The Chair inquired if there has been any ex-parte communications by any member present. None were notated.

**Public Input:** No one appeared for public input at the meeting.

**Coroner Appointment:** Motion by Myron Johnson, second by Bob Hausmann to appoint Damon Wolf as Coroner and Deb Leibel and Katie Vedral, Deputy Coroners for 2020. All members present voted aye. Motion carried.

**Sheriff's Deputy Appointments:** Motion by Kelsea Sutton, second by Jessy Biggins to appoint Cody Spann, Chelsea Biehl, and Darwin Grim as full-time deputy sheriffs for 2020. All members present voted aye. Motion carried.

**Commissioner Appointments:** Motion by Bob Hausmann, second by Kelsea Sutton to approve the following 2020 commissioner appointments. All members present voted aye. Motion carried.

Bob Hausmann: Pump Storage, Regional Landfill Delegate

Jessy Biggins: Zoning Board

Jeff Johnson: Legislative Contact, District III Alternate, Pump Storage Alternate

Myron Johnson: District III Delegate; RC&D Council

Kelsea Sutton: Weed Board, 4-H/Youth Advisory Board

**Official Depositories:** Motion by Jessy Biggins, second by Myron Johnson to designate Bank West of Gregory, 1<sup>st</sup> Fidelity Banks of Bonesteel, Burke and Gregory and Consumer Federal Credit Union of Gregory as official depositories for 2020. All members present voted aye. Motion carried.

**Official Newspapers:** Motion by Kelsea Sutton, second by Bob Hausmann to designate the Bonesteel Enterprise, Burke Gazette and Gregory Times Advocate as official newspapers of the county for 2020. All members present voted aye. Motion carried.

**Weed Board Appointments:** Motion by Kelsea Sutton, second by Myron Johnson to appoint Ron Konechne, Jim Hogrefe, Tim Pepper and Dick Shoemaker to the 2020 Weed Board. All members present voted aye. Motion carried.

**Executive Session:** Motion by Jessy Biggins, second by Bob Hausmann to enter into executive session at 9:21 a.m. to discuss personnel. All members present voted aye. Motion carried.

Motion by Kelsea Sutton, second by Bob Hausmann to adjourn from executive session at 10:15 a.m. with no action taken. All members present voted aye. Motion carried.

**2020 Salaries/Appointments:** Motion by Kelsea Sutton, second by Myron Johnson to take the salary method of payment and to approve the following appointments and salaries for 2020. All members present voted aye. Motion carried.

Commissioners: Jessy Biggins-\$6,748.00; Bob Hausmann-\$6,748.00; Kelsea Sutton-\$6,748.00; Myron Johnson-\$6,748.00; Jeff Johnson-\$6,748.00

Auditor: Julie Bartling-\$38,760.00; Joan Lunn-\$26,117.00 (10 month)

Treasurer: Kathy Serr-\$44,800.00; Jessica Reis-\$30,849.00

Zoning Administrator: Casey Burrus-\$4,800.00

Register of Deeds: Kerri Grim-\$38,760.00; Stacey Genzlinger- \$26,117.00 (10 month)

Assessor: Casey Burrus-\$41,408.00; Nichole Matucha-\$26,117.00 (10 month)

Sheriff: Tim Drey-\$46,920.00, Cody Spann-\$43,697.00; Chelsea Biehl-\$44,717.00; Darwin Grim-\$43,697.00; Megan Lindholm-\$26,117.00 (10 month); Darwin Grim-\$12.60/hour (24/7 Sobriety)

States Attorney: Amy Bartling-Jacobsen-\$36,491.00; Suzanne Steffen \$30,849.00

Nurse Secretary: Kristina Carlson-\$30,849.00

Weed/Highway Department: DeWayne Bennett-\$18.36/hour

VA Officer: Dale Reber-\$7,650.00

Emergency Management Director: Brad Christensen-\$17.51/hour

Custodian: Wendy Broome-\$34,725.00

Highway Department: Brad Ellwanger-\$46,920.00; Tammy Thompson-\$28,537.00; Mark Bailey-\$18.36/hour; John Jensen-\$18.87/hour; Tony Shattuck-\$17.52/hour; DeWayne Bennett-\$18.36/hour; Dale Bartling-\$17.52/hour; Conrad Lunn-\$13.11/hour; Joseph Johnson-\$15.71/hour; Alan Peterson-\$15.71/hour; Hayden Hay-\$15.50/hour; Anton Jensen-\$15.50/hour; Scott Drews-\$15.50/hour; James Claussen-\$15.30/hour; Paul Born-\$15.30/hour.

**Temporary Help Hourly Wage:** Motion by Myron Johnson, second by Bob Hausmann to set the hourly rate for temporary help at \$12.60 per hour for 2020. All members present voted aye. Motion carried.

**Highway Superintendent:** Motion by Myron Johnson, second by Kelsea Sutton to appoint Brad Ellwanger as Gregory County Highway Department Superintendent for the one-year term of 1-1-20 through 12-31-20. All members present voted aye. Motion carried.

**Investment of County Funds:** The following resolution was offered by Bob Hausmann and seconded by Myron Johnson:

## **GREGORY COUNTY SOUTH DAKOTA INVESTMENT POLICY**

### **1. POLICY**

Pursuant to SDCL 4-5-8 it is the policy of Gregory County, South Dakota to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, being: a) Safety b) Liquidity and c) Return.

### **2. DELEGATION OF AUTHORITY**

Authority to manage the investment program is granted to the Gregory County Treasurer, who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Gregory County Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

### **3. AUTHORIZED FINANCIAL DEALER AND INSTITUTION**

The Governing Board authorizes the placement of cash resources in the following financial institutions:

- First Fidelity Banks – Burke, Bonesteel, Gregory;
- BankWest - Gregory;
- Consumers Federal Credit Union – Gregory;
- and
- South Dakota Public Funds Investment Trust (FIT)

### **4. AUTHORIZED AND SUITABLE INVESTMENTS**

Gregory County is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- United States Treasury bills, bonds, and notes (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)
- Certificates of Deposit (CDs) (SDCL 4-5-6) \*
- Certificates of Deposit (CDs) purchased through CDARS – (Certificate of Deposit Account Registry Service) (SDCL 4-5-6.1) \*
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)
- Repurchase Agreements fully collateralized by allowable securities (SDCL 4-5-6)
- Local Government Investment Pool

\*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three quotes.

The County Treasurer shall deposit and at all times keep on deposit the money in his/her possession as county treasurer in state or national banks within the county. In the event that such deposits exceed the limit prescribed in 7-20-10 or if there is but one bank located within the county then such deposits may be made in other banks or branch banks within an adjacent county of this state having an approved and responsible financial standing. (SDCL 7-20-1)

## **5. COLLATERALIZATION**

In accordance with the SDCL 4-6A, 51A-10-9, and 52-5-20 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Gregory County Treasurer.

## **6. REPORTING**

The Gregory County Treasurer shall prepare an investment report yearly that provides a clear picture of the status of the current investments. The report will include the following:

- Percent invested in each security type (CD, US Treasury, Money Market Funds, etc.)
- Listing of investments by maturity date
- Percent held by each financial institution

## **7. INTEREST EARNED**

The interest earned from investments shall be credited to the respective fund, except agency funds (SDCL 4-5-9).

## **8. DIVERSIFICATION**

It is the policy of the Gregory County Treasurer to reduce overall risks while attaining average market rates of return by diversifying its investments.

- Investment maturities will be staggered in such a manner that all investments will not come due at the same time

- At least \$500,000 of the investable funds shall be accessible for use by Gregory County in one day's notice

Upon roll call vote: Bob Hausmann – aye; Kelsea Sutton – aye; Jessy Biggins – aye; Myron Johnson – aye; Jeff Johnson – aye. Resolution passed.

**Travel Request:** Motion by Kelsea Sutton, second by Jessy Biggins to approve the following travel request:

Kristina Carlson – Region 2 Staff Meeting at Pierre, SD on January 13, 2020

All members present voted aye. Motion carried.

**Extension Office Report:** Laura Kahler, 4-H/Extension Specialist met with the Commissioners to report on her office's activities over the last half of 2019.

Motion by Myron Johnson, second by Jessy Biggins to authorize the Extension Office to advertise for an office summer assistant for 2020 at \$12.50 per hour for 560 hours. All members present voted aye. Motion carried.

**Travel Request:** Motion by Kelsea Sutton, second by Jessy Biggins to approve the following travel request:

Laura Kahler --- Jan 17, 2020 – Rapid City, Food Safety & Food Science Training  
Feb 1, 2020 - Rapid City, BHSS Youth Day  
Feb 7, 2020 - Rapid City, Consumers Decision Making Class

All members present voted aye. Motion carried.

**Employee Salary Increase:** Motion by Jessy Biggins, second by Myron Johnson to approve a \$.20 per hour increase to Hayden Hay effective 1-1-2020 as he holds a CDL as required by county policy. All members present voted aye. Motion carried.

**Highway Department Report:** Brad Ellwanger, Highway Superintendent reported on landfill fees for the tornado cleanup. Billings will be sent out if the owner of the rubble can be ascertained.

**Highway Department Employee Hire:** Motion by Kelsea Sutton, second by Bob Hausmann to approve the hire of Richard Weller, Jr. at \$15.40 per hour starting January 21, 2020. All members present voted aye. Motion carried.

**Emergency Relief Project Agreements:** Brad Ellwanger, Highway Superintendent, presented the agreement for Emergency Relief payments for the following locations:

1. ER 6560 - \$5,000
2. ER 6661 - \$5,000
3. ER 6560 - \$160,000
4. ER 6660 - \$125,000
5. ER 6241 - \$5,000

Motion by Myron Johnson, second by Bob Hausmann to authorize the Chair to sign the Joint Powers Force Agreement with SDDOT. All members present voted aye. Motion carried.

**County Health Insurance Conference Call:** The Commissioners participated in a teleconference call with Fischer, Rounds & Associates and Veurink Insurance Agency to discuss the current health insurance plan and issues that employees are having.

The Commissioners are concerned that the selected plan is not beneficial to the employees. Further discussion will take place on this issue.

**Executive Session:** Motion by Myron Johnson, second by Kelsea Sutton to enter into executive session at 12:01 p.m. to discuss personnel. All members present voted aye. Motion carried.

Motion by Bob Hausmann, second by Jessy Biggins to adjourn from executive session at 12:25 p.m. with no action taken. All members present voted aye. Motion carried.

**Adjourn:** Motion by Kelsea Sutton, second by Jessy Biggins to adjourn. All members present voted aye. Motion carried.

ATTEST: \_\_\_\_\_  
Julie Bartling, Gregory Co. Auditor

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Jeff Johnson, Chair