

Gregory County Commission Proceedings

The regular meeting of the Gregory County Commission was held Tuesday, October 1, 2019 at 9:00 a.m. in Burke with the following members present: Myron Johnson, Jeff Johnson, Jessy Biggins, Kelsea Sutton, and Bob Hausmann. Also, present: Julie Bartling, Auditor.

The meeting was opened and the Pledge of Allegiance was recited.

Approval of Agenda: Motion by Jeff Johnson, second by Kelsea Sutton to approve the agenda with no additions. All members present voted aye. Motion carried.

Approval of Minutes: Motion by Bob Hausmann, second by Kelsea Sutton to approve the minutes of the September 18, 2019 meeting as read. All members present voted aye. Motion carried.

Conflicts of Interest: The Chair asked if there were any conflicts of interest from members present. None were notated.

Ex-Parte Communications: The Chair inquired if there has been any ex-parte communications by any member present. None were notated.

Extension Office Part-time Help: Motion by Jeff Johnson, second by Bob Hausmann to approve hiring Sawyer Tietgen at \$10.00 per hour effective September 9, 2019 to work after school on days that full-time staff is gone. All members present voted aye. Motion carried.

Surplus County Property: Motion by Kelsea Sutton, second by Jeff Johnson to surplus the following furniture and equipment located at the courthouse that has received storm damage or doesn't work and to dispose of such:

| <u>Item</u> | <u>Value</u> | <u>Reason for Surplus</u> |
|------------------------|--------------|---------------------------|
| (16) Office Chairs | 0 | Tornado damage |
| (6) Executive Chairs | 0 | Tornado damage |
| (10) Folding Chairs | 0 | Tornado damage |
| (4) Hall Client Chairs | 0 | Tornado damage |
| Panasonic Typewriter | 0 | Tornado damage |
| Intel Shredder | 0 | Tornado damage |
| Nakajima Typewriter | 0 | Tornado damage |
| HP1300 Printer | 0 | Tornado damage |
| Shredder | 0 | Not working - destroy |
| HP Monitor | 0 | Not working - destroy |
| HP Monitor | 0 | Not working - destroy |
| Canon 1213D Calculator | 0 | Not working - destroy |
| ESA-Phone | 0 | Not working - destroy |
| Solar Calculator | 0 | Not working - destroy |
| Canon MP21D Calculator | 0 | Not working - destroy |

Approval of Claims: Motion by Jessy Biggins, second by Jeff Johnson to approve the following claims:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County as of September 30, 2019.

| | | |
|----------------------------------|----------------|--------|
| Total Amount of Actual Cash..... | \$ | 525.00 |
| Checking Account..... | \$3,508,434.79 | |
| Insufficient Fund Checks..... | \$ | 85.60 |
| Cash Over..... | \$ | 870.02 |
| TOTAL..... | \$3,509,915.41 | |

Julie Bartling, Gregory County Auditor
County of Gregory)
) SS
State of South Dakota)

Statement of fees collected in the Sheriff's Office for the month ending September 30, 2019 in the amount of \$1,055.00

Statement of fees collected in the Register of Deeds Office for the month ending September 30, 2019 in the amount of \$4252.09.

Statement of fees collected in the Clerk of Courts Office for the month ending August 31, 2019 in the amount of \$10,487.27.

September 2019 Payroll
(Listed by office)

| | |
|---|---|
| Wellmark-\$22,569.04 | SDRS-\$12,760.40 |
| Aflac-\$1142.42 | SDSRP-\$50.00 |
| Office of Child Support-\$1,785.00 | 1 st Fidelity Bank-\$26,893.04 |
| 1 st Fidelity Bank ACH fee-\$25.00 | Accounts Manage, Inc.-\$61.16 |
| Breit & Boomsma-200.00 | |
| Commissioners-\$3,104.84 | Auditors-\$6,452.93 |
| Treasurers \$8,189.92 | States Attorney-\$7,020.63 |
| Courthouse-\$4,092.30 | DOE-\$7,914.11 |
| ROD-\$7,862.76 | VA-\$672.81 |
| Sheriff-\$22,659.29 | Solid Waste-\$5,092.23 |
| Nurses-\$3,732.40 | 4-H/Youth-\$169.55 |
| Weed-\$4,454.71 | Planning/Zoning-\$730.77 |
| Road and Bridge-\$62,468.86 | EMD-\$1,561.09 |
| 24/7 Sobriety Testing-\$1,039.15 | |

| | | | |
|--------------------------------|-----------|--------------|------------------|
| Bonesteel Town | 2,661.50 | August, 2019 | Apportionment |
| Burke City | 3,848.33 | August, 2019 | Apportionment |
| Burke School District #26-2 | 5,168.64 | August, 2019 | Apportionment |
| Dallas Town | 2,201.29 | August, 2019 | Apportionment |
| Dixon Township | 7,203.84 | August, 2019 | Apportionment |
| Edens Township | 4,199.95 | August, 2019 | Apportionment |
| Fairfax Civil Township | 2,241.46 | August, 2019 | Apportionment |
| Town of Fairfax | 2,098.95 | August, 2019 | Apportionment |
| Gregory City | 11,927.53 | August, 2019 | Apportionment |
| Gregory School District #26-4 | 17,241.00 | August, 2019 | Apportionment |
| Town of Herrick | 2,187.76 | August, 2019 | Apportionment |
| Jones Township | 3,211.73 | August, 2019 | Apportionment |
| Landing Creek Township | 2,289.98 | August, 2019 | Apportionment |
| Pleasant Valley Township | 3,213.55 | August, 2019 | Apportionment |
| Schriever Township | 1,447.01 | August, 2019 | Apportionment |
| South Central Water Dev. Dist. | 183.64 | August, 2019 | Apportionment |
| South Central School #26-5 | 14,367.92 | August, 2019 | Apportionment |
| Star Valley Township | 1,090.49 | August, 2019 | Apportionment |
| Ace's Carwash | 80.00 | | Sheriff's Tokens |

| | | |
|--------------------------------|-----------|-------------------------------|
| Mollie Andrews | 187.23 | 4-H Travel |
| Appeara | 115.98 | R&B Supplies |
| Best Western of Huron | 327.50 | 4-H Travel |
| Bonesteel Enterprise | 637.21 | Publishing |
| Buches Foods | 5.99 | 4-H Supplies |
| Burke City Finance Office | 903.01 | Courthouse Utilities |
| Burke Gazette | 1,854.10 | Publishing |
| Burke Postmaster | 164.50 | Auditor Stamps |
| Burke School District #26-2 | 3,010.44 | Mollie Grim Contract |
| True Value Hardware-Burke | 342.88 | Courthouse,4-H,Nurse Supplies |
| Kristina Carlson | 216.95 | Nurse's Supplies |
| CenturyLink | 228.57 | 911 Contract |
| CHS Winner | 3,229.14 | R&B Repair & Utilities |
| Community Memorial Hospital | 330.00 | Courts |
| Dakota Auto Care | 1,556.69 | Sheriff's Repair |
| Dallas Town | 21.00 | R&B Utilities |
| Danielson Tech Supply | 88.08 | R&B Supplies |
| Diamond Mowers | 149.40 | R&B Repairs |
| Divine's Redi-Mix | 481.50 | R&B Supplies |
| Equipment Blades Inc. | 4,365.45 | R&B Repairs |
| Dewey Ertz, ED. D | 1,950.00 | Court Appointed |
| Evergreen Office Solutions | 33.00 | Atty Maintenance |
| Executive Management | 34.00 | Auditor Network |
| First National Bank Omaha | 99.75 | State Atty Dues |
| Frontier Motors, Inc. | 154.26 | R&B Repairs |
| Galls, LLC | 209.66 | 24/7 Sheriff Uniform |
| Golden West Technologies | 250.00 | 4-H Tec Support |
| Golden West | 1,146.52 | Office Utilities |
| Governors Inn | 213.00 | County Travel |
| Gregory Building Center | 81.47 | R&B Supplies |
| Gregory Co. Treasurer | 3,904.49 | Partial Payment |
| Gregory Times Advocate | 1,431.77 | Publishing |
| Jacob Cassidy | 390.00 | County Cemetery |
| JC Supply Products | 1,072.18 | R&B Supplies |
| John Jensen | 144.40 | R&B Clothing Allowance |
| Jim's Garbage Service | 340.00 | Courthouse Utilities |
| Johnson Auto Repair | 126.00 | Weed Repairs |
| Laura Kahler | 280.00 | 4-H Supplies |
| Kennebec Telephone Company | 43.80 | 911 Contract |
| Klein's True Value | 9.99 | 4-H Supplies |
| Koenig Lumber | 6.37 | R&B Repairs |
| Emmett Kotrba | 500.00 | Professional Service |
| Main Street Auto | 709.23 | R&B Repairs & Supplies |
| Masaba | 816.72 | R&B Repairs |
| Mathis Implement Trust | 612.90 | R&B Repairs |
| Microfilm Imaging Systems | 500.00 | ROD Monthly Rental |
| NDSRWA | 140.00 | R&B Conference |
| Nelson Machine & Welding | 60.00 | R&B Supplies |
| Rachelle Norberg | 95.00 | Court Appointed |
| Office Products Center | 5,609.25 | Office Supplies & Replacement |
| Opperman, Inc. | 19,937.06 | R&B Supplies |
| Pahlke Law Office | 1,589.50 | Court Appointed & PRO-TEM |
| Pierce County | 69.24 | Courts |
| Purchase Power | 272.64 | Treasurer, Sheriff Postage |
| Radar Shop | 188.00 | Sheriff's Radar Repair |
| Ramkota Hotel & Conference Cen | 822.01 | County Travel |
| RDO Equipment Co. | 9,726.69 | R&B Repairs & Supplies |

| | | |
|--------------------------------|-----------|----------------------------|
| Rockmount Research & Alloys | 1,129.22 | R&B Supplies |
| Rosebud Auto | 1,841.82 | R&B Repairs & Supplies |
| Rosebud Electric Cooperative | 250.84 | 911 Tower, R&B Utilities |
| Rosebud Farmers Union | 6,697.50 | Weed & R&B Repairs & Suppl |
| Runnings | 242.30 | R&B Supplies & Repairs |
| S. Missouri Recycling & Waste | 837.52 | Solid Waste Rentals |
| Scott's Auto Repair | 62.50 | Sheriff Maintenance |
| Scott Drews | 61.16 | Payroll |
| SD Dept. of Revenue | 98,758.73 | State Remittance |
| SD Public Health Lab | 160.00 | Courts |
| SD Department of Public Safety | 2,340.00 | Sheriff Teletype Service |
| SDACOM & PRF | 138.00 | August 2019 Fees |
| Sioux City Truck Sales | 111.48 | R&B Repairs |
| Sioux Equipment | 511.12 | R&B Supplies |
| Sandy J Steffen Law Office | 2,252.75 | Court Appointed |
| Swier Law Firm, Prof. LLC | 879.00 | Court Appointed |
| Taylor Plumbing | 220.75 | Courthouse Repairs |
| Tom's Auto Service | 50.00 | EMD Repairs |
| Tripp County Water User Dist. | 26.00 | R&B Utilities |
| United Laboratories | 367.20 | R&B Supplies |
| Verizon Wireless, Bellevue | 376.93 | R&B Utilities |
| Verizon Connect Fleet USA LLC | 405.00 | R&B Tracking |
| Winner Health Mart Pharmacy | 83.30 | Jail Rx |
| Winner Police Department | 13,526.00 | Jail Housing |
| Winner Regional Healthcare | 994.00 | Jail Medical |
| Robert Wirsing | 996.60 | Economic Development Grant |
| WW Tire Service | 920.00 | R&B Repairs |
| Don Young | 420.00 | R&B Supplies |

All members present voted aye. Motion carried.

Courthouse Window/Door Replacement: Brad Ciavarella, with Ciavarella Design met with the Commission and presented two design plans for window and door replacement at the courthouse.

Plan A - Replace windows with same size

Plan B - Replace windows with original size windows

Mr. Ciavarella also presented price quotations for replacement costs. The following quotations were received:

Andersen Windows:

| | |
|---------------------------------------|--------------|
| A - Series Composite-Clad Wood Window | \$428,455.20 |
| E - Series Composite-Clad Wood Window | \$428,955.30 |
| Entrances | Not Included |

Fargo Paint & Glass:

| | |
|--|--------------|
| Sierra Pacific Aluminum-Clad Wood Window | \$349,810.20 |
| Sierra Pacific Premium-Clad Wood Window | \$360,110.20 |
| Entrances | Not Included |

Pella:

| | |
|------------------------------|--------------|
| Architect Series Single Hung | \$393,407.41 |
| Entrances | Not Included |

Independent Viking Glass:

| | |
|--------------------------------|--------------|
| Manko 7035, includes entrances | \$247,387.00 |
|--------------------------------|--------------|

Motion by Jeff Johnson, second by Kelsea Sutton to accept the quote of Independent Viking Glass for Plan B windows. The Board requires that all windows be ordered and to replace the 19 windows that have been completely broken out, ASAP, with the remainder replaced at the earliest possible time. All members present voted aye. Motion carried.

2020 Final Budget Adoption: Upon acceptance of the quote for windows and doors replacement at the courthouse, the Commission discussed additional funds to budget for the project. Motion by Bob Hausmann, second by Kelsea Sutton to increase the Courthouse budget \$50,000, and to offer the following resolution adopting the 2020 Annual Budget:

ADOPTION OF ANNUAL BUDGET FOR GREGORY

County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE IT BE RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR GREGORY County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2020 and ending December 31, 2020 and the same is hereby approved and adopted by the Board of County Commissioners of Gregory County, South Dakota, this 1st day of October, 2019. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Gregory County, South Dakota. The accompanying taxes are levied by Gregory County for the year January 1, 2020 through December 31, 2020.

The following unapproved tax levies have been set.

| | |
|-----------------|---------|
| General | \$3.796 |
| Secondary Roads | \$.522 |
| Fire Protection | \$.113 |

Upon roll call: Jeff Johnson-aye; Jessy Biggins-aye; Kelsea Sutton-aye; Bob Hausmann-aye; Myron Johnson-aye. Resolution passed.

Legislative Audit Report: Toby Qualm with the SD Department of Legislative Audit, met with the Commission to present his report of the 2017-2018 audit performed on Gregory County.

The report is on file with the Gregory County Auditor's Office.

Audit Management Representation Letter: Motion by Jessy Biggins, second by Jeff Johnson to authorize the Chair and Auditor to sign the Audit Management Representative letter to the SD Department of Legislative Audit. All members present voted aye. Motion carried.

2020 Five-Year County Highway and Bridge Improvement Plan: Motion by Jeff Johnson, second by Kelsea Sutton to approve the 2020 through 2024 Five-Year County Highway and Bridge Improvement Plan as presented at the public hearing held September 30, 2019. All members present voted aye. Motion carried.

County Road & Bridge Repair Report: Brad Ellwanger, Highway Superintendent, presented his report of road and bridge repairs ongoing throughout the county.

Adjournment: Motion by Jeff Johnson, second by Jessy Biggins to adjourn. All members present voted aye. Motion carried.

ATTEST: _____

Julie Bartling
Gregory County Auditor

Myron Johnson
Gregory County Chair